

# **Tuxedo Local Development Corporation**

## **2019 Mission Statement and Measurement Report**

This document is being presented as the Mission Statement Measurement Report for the Tuxedo Local Development Corporation (the “Corporation”) for the fiscal year ended December 31, 2019.

Chapter 506 of the Laws of 2009 added a new section in Public Authorities Law ("PAL") requiring state and local authorities to develop and adopt a mission statement. The law also required public authorities to develop performance measures to assist the Authorities Budget Office ("ABO") determine how well it is carrying out its mission. Pursuant to this section of law, local authorities are required to file, with the ABO, a Mission Statement and Performance Measurement Report as part of the Annual Report. Every local authority is also expected to annually review its mission statement and measures and publish a measurement report. The Mission Statement and Measurement Report are also required to be posted on the entity website.

### **Name of Public Authority:**

The Tuxedo Local Development Corporation

### **Fiscal Year:**

January 1, 2019 – December 31, 2019

### **Public Authority’s Mission Statement:**

The Corporation was formed in June 2008 with the primary mission of implementing the Tuxedo Hamlet Revitalization Fund (the “Fund”) in order to revitalize the downtown area of the Town of Tuxedo (the “Hamlet”) by (1) strengthening and expanding retail, services, and other activities that would provide for the needs of town residents and attract new shoppers, including transient traffic and tourists; (2) providing new housing in varying formats; (3) renewing and enhancing the streetscape and building facades; (4) improving pedestrian accessibility both to and within the Hamlet, particularly across Route 17; (5) improving vehicular access and increasing parking in the Hamlet area for both shoppers and commuters; and (6) preserving the historic ambiance of the Hamlet area and encouraging the reuse of historic buildings.

The Corporation has a secondary mission of (1) encouraging economic development; (2) relieving and reducing unemployment; (3) promoting and providing for additional and maximum employment; (4) bettering and maintaining job opportunities; (5) carrying on research and programs to aid the Tuxedo community by attracting new industries, or by encouraging the development of, or retention of, an industry in the community; and (6) lessening the burdens of government and acting in the public interest, by engaging in activities permissible under the New York Not-For-Profit Corporation Law.

## **Stakeholders of the Authority:**

The Town of Tuxedo businesses and residents.

## **List and Measurement of Performance Goals:**

- **Performance Goal Number 1:** provide financial assistance, through the use of the Fund, to new and expanding businesses that will provide for the need of residents of the Town of Tuxedo and/or attract new shoppers and tourists to the Hamlet, and to organizations whose activities will serve the Corporation's mission.
  - Performance Measurement: in prior years the Corporation has provided financial assistance to projects and will continue to do so in future years.
- **Performance Goal Number 2:** encourage, assist, and coordinate, where possible, tourism activities of local and area organizations, as well as activities of local and area organizations that seek to revitalize the Hamlet.
  - One (1) grant was awarded during 2019 to enable a restaurant to extend an existing parking lot and related site plan work. The grant was provided to strengthen and expand retail, services and other activities that provide for the needs of town residents and to attract new shoppers, including transient traffic and tourists; renew and enhance the streetscape building facades; and preserve the historic ambiance of the Hamlet area and encourage the reuse of historic buildings.
- **Performance Goal Number 3:** to cooperate and coordinate with municipalities and local governments (including the Town of Tuxedo), community groups, agencies, and other non-profit organizations to further the Corporation's mission.
  - The Corporation is working in conjunction with Orange County to attract new visitors to the Hamlet.
- **Performance Goal Number 4:** review, revise, and adopt and update as warranted, the necessary policies and procedures of the Corporation to comply with the provisions of the Public Authorities Accountability Act of 2005 ("PAAA"), the Public Authorities Reform Act of 2009 ("PARA"), the State Environmental Quality Review Act ("SERQA"), Open Meetings Law ("OML"), and the Freedom of Information Law ("FOIL").
  - Performance Measurement: The Corporation amended and restated its bylaws and adopted policies and procedures consistent with its obligations under PAAA, PARA, SEQRA, OML and FOIL. The Corporation will

comply with its Public Authorities Reporting Information System (PARIS) reporting requirements.

- **Performance Goal Number 5:** encourage full board participation in State-approved training regarding their legal, fiduciary, financial and ethical responsibilities as board members of the Corporation within one (1) year of appointment to the board.
  - Performance Measurement: all members of the Corporation's Board of Directors have or will register to attend, or have completed, State-approved training.

**Additional Questions:**

- 1. Have the board members acknowledged that they have read and understood the mission of the public authority?**

Response: Yes.

- 2. Who has the power to appoint the management of the public authority?**

Response: The Members of the Tuxedo Local Development Corporation (the "Corporation") have the power to appoint the Board of Directors, and the Board of Directors is tasked with managing the Corporation in accordance with the Corporation's Amended and Restated By-laws.

- 3. If the Board appoints management, do you have a policy you follow when appointing the management of the public authority?**

Response: Yes, as per the Amended and Restated By-laws.

- 4. Briefly describe the role of the Board and the role of management in the implementation of the mission.**

Response: The Board of Directors establishes all general policies governing its operations and through these operations, the Board of Directors works to fulfill its mission. The Board of Directors is also responsible for reviewing and approving applications for the Fund by using criteria that will implement the Corporation's mission.

Any staff or management hired by the Corporation are responsible for daily tasks, as assigned, and to collaborate with the Board of Directors regarding strategy development and the implementation of programs, processes, activities, and policies to achieve the Corporation's mission.

- 5. Has the Board acknowledged that they have read and understood the responses to each of these questions?**

Response: Yes.